

# Northeast Health Wangaratta & Benalla Health Intern Program 2024 (DRAFT as at 22 May 2023)

## First 2 weeks - Orientation to NHW with Technicians & Pharmacists

Interns working hours for first 2 weeks = 0800-1645hrs, followed by a week on leave over Christmas/New Year, all returning on Tuesday 2nd Jan to NHW, with BENH intern commencing at BENH from Wed 3 Jan 10 min morning tea break, 45 min lunch break (must begin no more than 5 hours after shift commences) and 10 min afternoon tea break. Respect others - please ensure breaks do not exceed 10 min & 45 min limits.

Kiangkai & Lisa start work 0845, Jo G starts work 0830 - on mornings where the intern is rostered with Kiangkai or Lisa or Jo, intern to please liaise with other technicians to begin non-impresst supplies for patients in your rotatic N95 facemask fit testing to be arranged - if you have been fit-tested during 2023, please bring your certificate with you on arrival to NHW

	Early Career Pharmacist Mentor - Intern 1 (NHW) 8:00am start		Early Career Pharmacist Mentor - Intern 2 (NHW) 8:00am start		Early Career Pharmacist Mentor - Intern 3 (NHW) 8:00am start		Early Career Pharmacist Mentor - Intern 4 (BENH/NHW) On site at NHW first 2 weeks - 8:00am start	
Day/Date	Morning (with Technician)	Afternoon (with Pharmacist)	Morning (with Technician)	Afternoon (with Pharmacist)	Morning (with Technician)	Afternoon (with Pharmacist)	Morning (with Technician)	Afternoon (with Pharmacist)
Monday, 11 December 2023	Orientation to NHW Pharmacy Downstairs - Omnicell Restocks in Medical Ward / Rehabilitation	THO... Thomas Hogan Rehabilitation Unit (& GEM Geriatric Evaluation & Management)	Orientation to NHW Pharmacy Upstairs - Omnicell Restocks in Surgical Ward / Paediatrics / Maternity / Day Surgery Unit	SURG.. Surgical Ward	Orientation to NHW Pharmacy Goods Receipt & Emergency Department	ED... Emergency Department	Orientation to NHW Pharmacy Dispensary / HITH / Purchasing	DISP / HITH... Dispensary & Hospital in the Home
Tuesday, 12 December 2023	Downstairs - Omnicell Restocks in Medical Ward / Rehabilitation	THO... Thomas Hogan Rehabilitation Unit (& GEM Geriatric Evaluation & Management)  1345: Pharmacy Team Meeting	Upstairs - Omnicell Restocks in Surgical Ward / Paediatrics / Maternity / Day Surgery Unit	SURG.. Surgical Ward  1345: Pharmacy Team Meeting	Goods Receipt & Emergency Department	ED... Emergency Department  1345: Pharmacy Team Meeting	Dispensary / HITH / Purchasing	DISP / HITH... Dispensary & Hospital in the Home  1345: Pharmacy Team Meeting
Wednesday, 13 December 2023	Dispensary / HITH / Purchasing	DISP / HITH... Dispensary & Hospital in the Home  1600: Tutorial	Downstairs - Omnicell Restocks in Medical Ward / Rehabilitation	THO... Thomas Hogan Rehabilitation Unit (& GEM Geriatric Evaluation & Management)  1600: Tutorial	Upstairs - Omnicell Restocks in Surgical Ward / Paediatrics / Maternity / Day Surgery Unit	SURG.. Surgical Ward  1600: Tutorial	Goods Receipt & Emergency Department	ED... Emergency Department  1600: Tutorial
Thursday, 14 December 2023	Goods Receipt & Emergency Department	ED... Emergency Department  1600: Tutorial	Dispensary / HITH / Purchasing	DISP / HITH... Dispensary & Hospital in the Home  1600: Tutorial	Downstairs - Omnicell Restocks in Medical Ward / Rehabilitation	THO... Thomas Hogan Rehabilitation Unit (& GEM Geriatric Evaluation & Management)  1600: Tutorial	Upstairs - Omnicell Restocks in Surgical Ward / Paediatrics / Maternity / Day Surgery Unit	SURG.. Surgical Ward  1600: Tutorial
Friday, 15 December 2023	Upstairs - Omnicell Restocks in Surgical Ward / Paediatrics / Maternity / Day Surgery Unit	SURG.. Surgical Ward  1330: Clinical Pharmacy Forum	Goods Receipt & Emergency Department	ED... Emergency Department  1330: Clinical Pharmacy Forum	Dispensary / HITH / Purchasing	DISP / HITH... Dispensary & Hospital in the Home  1330: Clinical Pharmacy Forum	Downstairs - Omnicell Restocks in Medical Ward / Rehabilitation	THO... Thomas Hogan Rehabilitation Unit (& GEM Geriatric Evaluation & Management)  1330: Clinical Pharmacy Forum

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	Early Career Pharmacist Mentor -		Early Career Pharmacist Mentor -		Early Career Pharmacist Mentor -		Early Career Pharmacist Mentor -	
Day/Date	Intern 1 (NHW) 8:00am start		Intern 2 (NHW) 8:00am start		Intern 3 (NHW) 8:00am start		Intern 4 (BENH/NHW) On site at NHW first 2 weeks - 8:00am start	
Week 2	Morning (with Technician)	Afternoon (with Pharmacist+ technician)	Morning (with Technician)	Afternoon (with Pharmacist+ technician)	Morning (with Technician)	Afternoon (with Pharmacist+ technician)	Morning (with Technician)	Afternoon (with Pharmacist+ technician)
Monday, 18 December 2023	Downstairs - Omnicell Restocks in Medical Ward / Rehabilitation	MED... Medical Ward	Upstairs - Omnicell Restocks in Surgical Ward / Paediatrics / Maternity / Day Surgery Unit	MAT & PAED Maternity & Paediatrics	Goods Receipt & Emergency Department	ICU... Intensive Care Unit	Onboarding at Benalla Health - day TBC (to ensure name badge / swipe card access / ICT access, before key people go on leave throughout January)	
Tuesday, 19 December 2023	Dispensary / HITH / Purchasing	KERF... Kerferd Inpatient Mental Health Unit 1345: Pharmacy Team Meeting	Downstairs - Omnicell Restocks in Medical Ward / Rehabilitation	MED... Medical Ward 1345: Pharmacy Team Meeting	Upstairs - Omnicell Restocks in Surgical Ward / Paediatrics / Maternity / Day Surgery Unit	MAT & PAED Maternity & Paediatrics 1345: Pharmacy Team Meeting	Goods Receipt & Emergency Department	ICU... Intensive Care Unit 1345: Pharmacy Team Meeting
Wednesday, 20 December 2023	Goods Receipt & Emergency Department	ICU... Intensive Care Unit 1600: Tutorial	Dispensary / HITH / Purchasing	KERF... Kerferd Inpatient Mental Health Unit 1600: Tutorial	Downstairs - Omnicell Restocks in Medical Ward / Rehabilitation	MED... Medical Ward 1600: Tutorial	Upstairs - Omnicell Restocks in Surgical Ward / Paediatrics / Maternity / Day Surgery Unit	MAT & PAED Maternity & Paediatrics 1600: Tutorial
Thursday, 21 December 2023	Upstairs - Omnicell Restocks in Surgical Ward / Paediatrics / Maternity / Day Surgery Unit	MAT & PAED Maternity & Paediatrics 1600: Tutorial	Goods Receipt & Emergency Department	ICU... Intensive Care Unit 1600: Tutorial	Dispensary / HITH / Purchasing	KERF... Kerferd Inpatient Mental Health Unit 1600: Tutorial	Downstairs - Omnicell Restocks in Medical Ward / Rehabilitation	MED... Medical Ward 1600: Tutorial
Friday, 22 December 2023	With technician to be determined	With pharmacist to be determined 1330: Clinical Pharmacy Forum	With technician to be determined	With pharmacist to be determined 1330: Clinical Pharmacy Forum	With technician to be determined	With pharmacist to be determined 1330: Clinical Pharmacy Forum	Dispensary / HITH / Purchasing	KERF... Kerferd Inpatient Mental Health Unit 1330: Clinical Pharmacy Forum

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