

Annual Procurement Activity Plan 2024/25

Benalla Health is looking to develop long term partnerships with suppliers that are adaptable and innovative, who take accountability, and who can help deliver real and lasting value.

To effectively and efficiently procure goods and services across the organization to obtain the best value for money and economies of scale, Benalla Health's procurement activity plan is aligned to its priorities and strategies.

When sourcing goods and services from the market, Benalla Health is committed to open, fair, and transparent sourcing processes.

This annual Procurement Activity Plan provides a summary of the major procurement activities in the non-salary area of organizational expenditure and provides potential suppliers advance knowledge of the likely procurements in this financial year.

The annual Procurement Activity Plan will be reviewed and updated as required, based on the best information available at the time of publication.

Category	Description	Contact Person	Quarter
Non-clinical Support Supplies	Fresh fruit and Vegetables	Kim Bennetts	Q3 2024
Medical Equipment Servicing & Maintenance	Various equipment service agreements	Kim Bennetts	All quarters
Medical Equipment Purchase & Leasing	Hoists, Beds, ECG Machines	Kim Bennetts	Q3 & Q4 2024
Non-medical assets purchase	Boiler burners, engineering equipment, A/c units	Kim Bennetts	Q3 & Q4 2024

DISCLAIMER:

All planned procurement activities are subject to revision or cancellation. The information in this annual Procurement Activity Plan is provided for planning purposes only and it does not present a solicitation or constitute a request for proposal, nor is it a commitment by Benalla Health to purchase the described goods or services. There is no obligation to respond to or return any unsolicited bids received.

SUPPLIERS TO NOTE

Benalla Health strongly support the Victorian Government's initiatives in Social Procurement Framework, Local Jobs First, Supplier Code of Conduct and the Federal Government's Modern Slavery Act.

Suppliers are encouraged to make themselves familiar with these requirements when considering to submit tenders/quotes for any of the above procurement activities. Further information can be found at:

Social Procurement Framework: <https://www.buyingfor.vic.gov.au/social-procurement-framework-and-guides>

Local Jobs First: <https://www.buyingfor.vic.gov.au/local-jobs-first>

Supplier Code of Conduct: <https://www.buyingfor.vic.gov.au/supplier-code-conduct>

Modern Slavery Act: <https://www.homeaffairs.gov.au/criminal-justice/files/modern-slavery-reporting-entities.pdf>